



Executive Board Meeting

1860 Park Marina Drive
Redding, California 96001

January 8, 2008 7:00 pm

Telephone Conference

Executive Board

Mike Cottone
President

Keith Coker
Vice President

Christopher D. Darker
Business Manager
Secretary-Treasurer

Steve Suske
Sergeant-At-Arms

Diane White
Auditor

Ron Huey
Auditor

Thomas Pringle
Auditor

Mary Lou Allen
Board Member

Frank Barrett
Board Member

Larry Olsen
Board Member

Debra Belstad
Board Member

Holly Pearson
Board Member

Ralph Winstead
Board Member

Crystal Mair
Secretary to the Board

AGENDA (Revised)

1. **Call to Order** – President Mike Cottone
2. **Roll Call of Officers** –
3. **Flag Salute** – NA
4. **Moment of Silence** - NA
5. **Member Comment Session** – *Any member may address the Executive Board individually at this time on any subject within the authority of the Executive Board; however, any matter that requests action will be referred for a report at a subsequent meeting. Members are advised to limit discussion to one presentation per individual. (Please state your name, member ID number and bargaining unit for the record).*
6. **MINUTES of PREVIOUS MEETING**

Board Minutes of December 8, 2007
7. **FINANCIAL REPORT** – Treasurer Darker
 - A. Review financial statement ending November 30, 2007
 - B. Budget update
8. **CONSENT CALENDAR** – *The consent calendar contains matters that have been approved in the budget and/or are normal operating expenditures. This also includes matters that may have been handled by telephonic or electronic email voting by the Board between monthly meetings.*

8. A. **Email vote** – Unanimous to contracting with Richard Burruss as a UPEC Labor Relations Representative to service the South Bay members transferred from Local 270 effective January 1, 2008 and purchase 1 vehicle at approximate cost of \$24,000.00 including tax and license fees. (Darker, Cottone, Huey, Suske, White, Coker, Pearson, Pringle, Allen, Winstead, Olsen)

9. **EVENTS**

January 13- 19, 2008 Business Manager School at National Labor College Maryland
January 23, 2008 Estate Planning Yreka 6:30pm Jail Conference Rm
January 29-30, 2008 Financial Planning workshops 5:30 – 6:30pm Redding
February 16, 2008 Executive Board meets in Willows
February 16 – 27, 2008 San Francisco Organizing Campaign
March 9 -14, 2008 PED Level 1 training at NLC
April 13-18, 2008 PED Level 2 training at NLC
July 13-18, 2008 PED Collective Bargaining Training at NLC
September 7 – 12, 2008 PED Train the Trainer at NLC
October 5-10, 2008 PED Level 1 training at NLC

10. **BUSINESS MANAGER REPORT** Business Manager Chris Darker

11. **EXECUTIVE BAORD REPORTS**

Each Board member reports on matters within their jurisdiction region.

Butte Region- Holly Pearson
Federal Sector- Ralph Winstead
Glenn Region- Larry Olsen
Healthcare- Debra Belstad
Lassen Region- Keith Coker
Modoc Region- Mary Lou Allen
Siskiyou Region- Frank Barrett
Shasta Region- Steve Suske, Ron Huey, Diane White, Tom Pringle
Trinity Region- Mike Cottone

12. **ORGANIZING REPORT** – Business Manager Chris Darker

Update and potential targets

13. **COMMUNICATION and BILLS** *Any of the following items may be moved to the NEW Business Agenda for consideration at the request of a Board Member.*

14. UNFINISHED BUSINESS

- A. **Law Firm Retainer(s)** – BM Darker recommends changes to current Law firm retainer agreement with Goyette and Associates. Recommend three (2) separate agreements. (note: the third agreement was not necessary) 1. An agreement with Paul Goyette for Executive Board legal advice and representation, 2. An agreement for member legal services and staff services. Authorize Business Manager to negotiate agreements and present recommendation to the Board. (Paul Goyette is available by phone to answer questions regarding the agreements) **Discussion & Vote.**
- B. **2008 Marketing Plan** – Board members to submit their input for the 2008 marketing and event plan provided on December 8, 2007. Discussion & Vote.

15. NEW BUSINESS

- A. **Notary Service** – BM Darker recommends and requests UPEC offer a free notary service to the membership and certify the ABM to provide the service. A Notary class is available on January 18, 2008 in Redding with a test for certification. The initial cost for materials, training and testing is approx \$450.00. This benefit will also assist with the new Estate Planning benefit offered by Goyette and Associates as those documents must be notarized. **Discussion and Vote.**
- B. **Organizing Grant Budget** – LIUNA informed BM Darker that our Organizing Grant request for the federal units in San Francisco was approved. The Grant is in the amount of \$15,359.50. BM Darker recommends the Board authorize the matching funds (\$15,000.00) required of the Local to be drawn from the RBC Savings account and transferred to the RBC Checking account and used for the San Francisco Organizing Campaign. This amount represents 48% of the funds that Local 792 inherited from LIUNA Local 36 when the federal employees were transferred into Local 792. **Discussion and Vote.**

16. COMMITTEE REPORTS

None

17. LABOR COUNCIL and COMMITTEE REPORTS

- 17A. Local – 5 Counties Central Labor Council (5CCLC)
- 17B. State – Strategic Committee Of Public Employees (SCOPE)

*United Public Employees of California Local 792
UPEC Executive Board Agenda
January 8, 2007*

17C. National – Public Employee Department (PED)

17D. Joint Political Action Coordinating Committee (JPACC)

18. GOOD and WELFARE

19. ADJOURNMENT