



# Executive Board Meeting

1860 Park Marina Drive  
Redding, California 96001

January 8, 2008 7:00 pm  
Telephone Conference

## Executive Board

**Mike Cottone**  
President

**Keith Coker**  
Vice President

**Christopher D. Darker**  
Business Manager  
Secretary-Treasurer

**Steve Suske**  
Sergeant-At-Arms

**Diane White**  
Auditor

**Ron Huey**  
Auditor

**Thomas Pringle**  
Auditor

**Mary Lou Allen**  
Board Member

**Frank Barrett**  
Board Member

**Larry Olsen**  
Board Member

**Debra Belstad**  
Board Member

**Holly Pearson**  
Board Member

**Ralph Winstead**  
Board Member

**Crystal Mair**  
Secretary to the Board

## MINUTES

- 1. Call to Order** – President Mike Cottone called meeting to order at 7:10 pm.
- 2. Roll Call of Officers** – Present: Mike Cottone, Keith Coker, Chris Darker, Steve Suske, Ron Huey, Thomas Pringle, Mary Lou Allen, Debra Belstad, Holly Pearson, Ralph Winstead, and Crystal Mair. Excused: Larry Olsen. Unexcused: Diane White and Frank Barrett.
- 3. Flag Salute** – NA
- 4. Moment of Silence** - NA
- 5. Member Comment Session** – NA
- 6. MINUTES of PREVIOUS MEETING**  
Board Minutes of December 8, 2007  
M/Ron Huey, S/Steve Suske to accept minutes. Vote unanimous.
- 7. FINANCIAL REPORT** – Treasurer Darker
  - A. Review financial statement ending November 30, 2007
  - B. Budget update
- 8. CONSENT CALENDAR** – *The consent calendar contains matters that have been approved in the budget and/or are normal operating expenditures. This also includes matters that may have been handled by telephonic or electronic email voting by the Board between monthly meetings.*

8. **A. Email vote** – Unanimous to contracting with Richard Burruss as a UPEC Labor Relations Representative to service the South Bay members transferred from Local 270 effective January 1, 2008 and purchase 1 vehicle at approximate cost of \$24,000.00 including tax and license fees. (Darker, Cottone, Huey, Suske, White, Coker, Pearson, Pringle, Allen, Winstead, Olsen) M/Pringle, S/Allen to approve email vote to hire Richard Burruss as Labor Relations Representative. Vote Unanimous.

9. **EVENTS:** Discussed as follows:

January 13- 19, 2008 Business Manager School at National Labor College Maryland  
January 23, 2008 Estate Planning Yreka 6:30pm Jail Conference Rm  
January 29-30, 2008 Financial Planning workshops 5:30 – 6:30pm Redding  
February 16, 2008 Executive Board meets in Willows  
February 16 – 27, 2008 San Francisco Organizing Campaign  
March 9 -14, 2008 PED Level 1 training at NLC  
April 13-18, 2008 PED Level 2 training at NLC  
July 13-18, 2008 PED Collective Bargaining Training at NLC  
September 7 – 12, 2008 PED Train the Trainer at NLC  
October 5-10, 2008 PED Level 1 training at NLC

10. **BUSINESS MANAGER REPORT:** Business Manager Chris Darker gave a report to include the following highlights:

- Darker is currently working on a revised 2008 budget, if any Board member has any proposals or ideas for 2008, now is the time to address them
- Staff is putting together the San Francisco organizing campaign scheduled for February 16 – 27, 2008. Those helping on the campaign will be paid a compensation rate of \$100 per day plus lodging and meals.
- Local 270 has a unit that does not have agency shop and Darker will be writing a grant for an internal organizing campaign to obtain agency shop
- Christine Perry emailed some suggestions for publicity actions in your area
- Darker shared with the Staff that the Eboard granted 2 days personal leave to for the staff to use within 2008
- Letter to Rocco Davis stating the Local 792 has paid the 2004 Per Capita debt in full.
- Darker submitted a request for a reduction in per capita fees for the San Francisco Unit members.
- Darker submitted a request for a reduction in per capita fees for the Local 270 members.
- Local 792 has made the payment to the PerksCard and are hoping to have the card by the February organizing campaign.
- Steve Allen and Chris Darker have been discussing the possibility of re-organizing the Trinity County Hospital. The Hospital is still heavily in debt.

## **11. EXECUTIVE BAORD REPORTS**

*Each Board member reports on matters within their jurisdiction region.*

Butte Region- Holly Pearson reported that the Butte CEA was to speak to her group re the County's financial condition.

Federal Sector- Ralph Winstead

Glenn Region- Larry Olsen

Healthcare- Debra Belstad reported that she received a complaint from the hospital for posting meeting notices around the hospital, had an improved meeting attendance.

Lassen Region- Keith Coker – not much to report.

Modoc Region- Mary Lou Allen reported that the ACGU was waiting for an actuarial from PERS and the ACPOU was waiting for their contract.

Siskiyou Region- Frank Barrett

Shasta Region- Steve Suske reported that the SCGU was holding regular meetings to gear up for negotiations; Ron Huey reported that Karen Jarr announced her intent to retire; and Tom Pringle reported that he was setting meetings up to set up a bargaining team, and that the workplace cameras were still an issue, and that work spaces are not OSHA compliant.

Trinity Region- Mike Cottone– not much to report.

## **12. ORGANIZING REPORT** – Business Manager Chris Darker

Updates were given regarding:

- San Francisco Units – February 2008 Campaign
- Agency Shop Campaign in Monterey (Local 270 Unit) – later this year
- Trinity County Hospital – Possible Target
- Shasta Courts Supervisors – Filed a decertification petition for 8 members of this unit

## **13. COMMUNICATION and BILLS** *Any of the following items may be moved to the NEW Business Agenda for consideration at the request of a Board Member.*

## **14. UNFINISHED BUSINESS**

- A. Law Firm Retainer(s)** – BM Darker recommends changes to current Law firm retainer agreement with Goyette and Associates. Recommend three (2) separate agreements. (note: the third agreement was not necessary) 1. An agreement with Paul Goyette for Executive Board legal advice and representation, 2. An agreement for member legal services and staff services. Authorize Business Manager to negotiate agreements and present recommendation to the Board. (Paul Goyette is available by phone to answer questions regarding the agreements) M/Pringle, S/Suske to approve the two agreements to retain law firm of Goyette & Associates. Vote Unanimous.

- B. **2008 Marketing Plan** – Board members to submit their input for the 2008 marketing and event plan provided on December 8, 2007. Chris has asked Christine to get in contact w/ Mike Mason regarding Modoc Hospital. Chris gave the Board Christine's Phone numbers and asked them to contact her directly. Members will contact Christine to plan for ideas.

**15. NEW BUSINESS**

- A. **Notary Service** – BM Darker recommends and requests UPEC offer a free notary service to the membership and certify the ABM to provide the service. A Notary class is available on January 18, 2008 in Redding with a test for certification. The initial cost for materials, training and testing is approx \$450.00. This benefit will also assist with the new Estate Planning benefit offered by Goyette and Associates as those documents must be notarized. M/Suske, S/Belstad to approve expense. Vote Unanimous.
- B. **Organizing Grant Budget** – LIUNA informed BM Darker that our Organizing Grant request for the federal units in San Francisco was approved. The Grant is in the amount of \$15,359.50. BM Darker recommends the Board authorize the matching funds (\$15,000.00) required of the Local to be drawn from the RBC Savings account and transferred to the RBC Checking account and used for the San Francisco Organizing Campaign. This amount represents 48% of the funds that Local 792 inherited from LIUNA Local 36 when the federal employees were transferred into Local 792. M/Cottone, S/Pearson to approve use of savings account to fund organizing campaign. Vote Unanimous.

**16. COMMITTEE REPORTS**

None

**17. LABOR COUNCIL and COMMITTEE REPORTS**

- 17A. Local – 5 Counties Central Labor Council (5CCLC)
- 17B. State – Strategic Committee Of Public Employees (SCOPE)
- 17C. National – Public Employee Department (PED)
- 17D. Joint Political Action Coordinating Committee (JPACC)

**18. GOOD and WELFARE**

Steve Suske: When participating in events, how can compensation be handled? Discussion. Resolution: Submit request to Board on a per event situation. The Board will make a determination as each event is addressed.

**19. ADJOURNMENT**

Meeting was adjourned at 8:30 pm

**FUTURE BOARD MEETINGS ARE AS FOLLOWS:**

**FEBRUARY 16<sup>TH</sup> @ 9:30 am in Willows**

**MARCH 15<sup>TH</sup> @ 10:00 am @ UPEC Office**

**APRIL 17<sup>TH</sup> @ 7:00 pm Teleconference**

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Crystal Mair, Secretary to the Board